



Executive Committee Meeting Minutes

Lee County, Illinois

May 18, 2023 at 11:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E 2nd St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 11:00 a.m., by Vice Chair Tom Kitson.

II. Committee Member Roll Call: Chair Bob Olson, Vice Chair Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, Jim Schielein, Tom Wilson

Bob Olson was absent. Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, Jim Schielein, and Tom Wilson all attended in person.

Also present: Dean Freil, Keane Hudson, Nancy Naylor, and Katie White (Board Members), Cathy Ferguson-Allen (Administrator/Health Department), Charley Boonstra (State's Attorney), Jennifer Boyd (Assessor), Alice Henkel (Renewable Energy Coordinator), Jennifer Kolb (Environmental Health Coordinator/Health Department), Deb Philips (Chief Deputy/County Clerk's Office), Wendy Ryerson (County Administrator), and Becky Brenner (Board Secretary) all attended in person.

During attendance:

- Alice Henkel walked the committee through two (2) changes being requested by the Zoning Department pertaining to the conditions set forth by the Zoning Board of Appeals for Petition 23-P-1605 for Maples Road Solar 1, LLC. The State's Attorney's Office advised that one of the conditions drew an unnecessary legal conclusion and another condition was redundant because it was already required by the ordinance. These changes were presented to the committee.
- Katie White, Cathy Ferguson-Allen, and Jennifer Kolb briefly spoke to the committee regarding the Proposed Environmental Health Code changes that were moved to the County Board agenda during the County Services Committee earlier in the week.

III. Public Attendees

Courtney Kennedy (local council representing Maples Road Solar 1, LLC) and Anthony Neve (Maples Road Solar 1, LLC) both attended in person. Blaine Meadows (Centrica Business Solutions) attended via Zoom Video conferencing.

Courtney Kennedy explained that Maples Road Solar 1, LLC appeared before the Zoning Board of Appeals for three nights of hearings and the ZBA unanimously voted to recommend the project. They were all present at the meeting to answer any questions the committee might have concerning the project.

IV. Approval of the Minutes from the Previous Meeting - (April 13, 2023)
Minutes from the April 13, 2023, Executive Committee Meeting were approved as presented without modification.

V. Reports from Committee Chairs
All committee chairs took the opportunity to report items discussed and motioned forward from their committee meeting.

VI. Old Business
There were no items on the agenda under Old Business.

- VII. New Business
- A. RFP Award for Guaranteed Energy Savings Contract
Motion to recommend awarding the Guaranteed Energy Savings Contract to Allied Facility Partners and move to the May County Board agenda. **Moved** by Tom Wilson. **Second** by Jim Schielein. **Motion** passed unanimously by voice vote.
 - B. Revised Lee County Hotel Motel Tax Ordinance - (hold over until June)
Motion to move the Revised Lee County Hotel Motel Tax Ordinance to the May County Board agenda. **Moved** by Mike Koppien. **Second** by Tom Wilson. **Motion** passed unanimously by voice vote.
 - C. Battery Energy Storage Systems Moratorium Extension
Motion to move the Battery Energy Storage Systems Moratorium Extension to the May County Board agenda. **Moved** by Tom Wilson. **Second** by Jack Skrogstad. **Motion** passed unanimously by voice vote.

- VIII. Appointments
- A. Appointment of Richard Studebaker as a Trustee of the West Brooklyn Fire Protection District
Motion to move the Resolution Appointment of Richard Studebaker as a Trustee of the West Brooklyn Fire Protection District to the May County Board agenda. **Moved** by Mike Zeman. **Second** by Jack Skrogstad. **Motion** passed unanimously by voice vote.

- IX. Raffle Report
- A. Walton Fest
 - B. Lee County Honor Flight
- Motion** to put the Walton Fest and Lee County Honor Flight Raffle Reports on file with the County. **Moved** by Tom Wilson. **Second** by Jack Skrogstad. **Motion** passed unanimously by voice vote.

X. Review of Per Diem Report for County Board Approval - April Meetings for June Payout
There were no changes requested to the per diem report for the April 2023 meetings.

XI. Executive Session
There was no request for an Executive Session.

XII. May 25, 2023, County Board Agenda Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Invocation
- D. Roll Call
- E. Board Chair Announcements
 - 1. Jennifer Kolb 25 Year Acknowledgement - Lee County Health Department
 - 2. Quarterly Employee Spotlight Recognition
- F. Approval of Board Minutes: April 20, 2023, County Board Meeting
- G. Joseph E. Meyer Resolutions -
- H. Zoning and Planning
 - 1. Petitions Going To the Zoning Board of Appeals: 1 Petition
 - a. Petition 23-P-1604, by Woosung Solar LLC, PPN# 16-01-13-100-001 and PPN# 16-01-14-200-003, Special Use for a Solar Energy System – Palmyra Township
 - 2. Petitions Going To the Planning Commission: - None
 - 3. Petitions Coming From the Zoning Board of Appeals: 1 Petition
 - a. Petition 23-P-1605, by Maple Road Solar 1 LLC, PPN# 07-02-36-400-008, Special Use for a Solar Energy System - Dixon Township
 - b. Resolution: 22-P-1605 - With Conditions
 - 4. Petitions Coming From the Planning Commission: - None
- I. Administrator Monthly Update and Board Member Comments
- J. Public Comments:
- K. County Organization Presentations/Updates
- L. Reports of Committee
- M. Unfinished Business
 - 1. Petition 23-PC-70, Text Amendment to 10-15-15, Wind Energy Systems - (held over in April)
 - 2. Petition 23-PC-71, Text Amendment to 10-15-20, Solar Energy Systems - (held over in April)
- N. New Business
 - 1. Resolution: Mandated Increase of Rental Housing Support Program Surcharge

2. Lee County Health Department - Proposed Environmental Health Code Updates (hold over until June)
3. Intergovernmental Agreement - Lee County and Amboy - Police Dispatching, Call Taking, and Telecommunications Services
4. Bid Approval for Vacant Lot at 2500 West 4th Street in Dixon
5. RFP Award for Guaranteed Energy Savings Contract
6. Revised Lee County Hotel Motel Tax Ordinance (hold over until June)
7. Battery Energy Storage Systems Moratorium Extension
 - ** The Maintenance Request for New Mower Tractor with Mower Deck and Snow Blower was added to the May County Board agenda.

O. Appointments

1. Resolution: Reappointment of William Ogan to the Ohio Fire Protection District
2. Resolution: Appointment of Cole Olson to the Lee County Board of Review
3. Resolution: Reappointment of Lori Erbes to Lee County Board of Review
4. Resolution: Reappointment of James Burke to the Lee County Farmland Assessment Review Committee
5. Resolution: Appointment of Richard Studebaker as a Trustee of the West Brooklyn Fire Protection District

P. Executive Session

Q. Approval of County Officer's Reports/Quarterly Treasurer's Report

R. Roll Call Approval of Monthly Revenue Reports, Claims Paid, Claims Paid in Vacation, and Payroll Paid.

S. Approval of Board Member Mileage and Per Diem

T. Adjournment - County Board Meeting Agenda

XIII. Motion to Approve the Proposed County Board Agenda

Motion to approve the Proposed County Board agenda. **Moved** by Jim Schielein. **Second** by Tom Wilson. **Motion** passed unanimously by voice vote.

XIV. Adjournment - Executive Committee Meeting

Motion to adjourn at 11:37 a.m. **Moved** by Tom Wilson. **Second** by Jim Schielein. **Motion** passed unanimously by voice vote.

The next Executive Committee Meeting is scheduled for
11:00 a.m., on Thursday, June 15, 2023

Respectfully submitted by:
Becky Brenner – Board Secretary